

Greenville County Workforce Development Board (GCWDB)

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GREENVILLE COUNTY
Workforce Development Board

Preparing the workforce, growing our economy

Greenville County Workforce Development Board (GCWDB)

Executive Committee Zoom Meeting

Wednesday, June 11, 2025

11:30 A.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/83254312139?pwd=yTyUZQexTMEmdsGk2Xm33sHvjsht25.1>

Meeting ID: 832 5431 2139

Passcode: 004207

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Committee Members (5): Tammy Galindo, Craig Kinley, Robyn Knox, Jennifer Moorefield, Kelly Shumaker

Agenda

- I. **Welcome and Call to Order** **Ms. Robyn Knox, Chair**
- II. **Quorum Validation (3 or more)**
- III. ***Minutes Approval (April 9, 2025 and April 21, 2025)****
- IV. **Director's Report** **Mr. Dean E. Jones, GCWDB Director**
 - a. *PY25 WIOA Budget Approval**
 - b. *SC Works Greenville Business Solutions Lead Designation**
- V. **Other Business**
- VI. **Adjourn**

**Denotes an action item*

Public Law 101-166, Section 511: The Workforce Innovation and Opportunity Act (WIOA) Adult Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$497,007 with \$0 (0%) state, local, and/or non-governmental funds. The Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$631,222 with \$0 (0%) state, local, and/or non-governmental funds. The Workforce Innovation and Opportunity Act (WIOA) Youth Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$512,831 with \$0 (0%) state, local, and/or non-governmental funds.

Greenville County Workforce Development Board (GCWDB)
Executive Committee Meeting
Wednesday April 9, 2025, 11:30 a.m.
Meeting held via Zoom Call

Minutes

Members Present: Craig Kinley, Robyn Knox, Jennifer Moorefield, and Kelly Shumaker

Members Absent: Tammy Galindo

Staff Present: Dean Jones and Eva Anagnostis

- I. **Call to Order:** The meeting was called to order at 11:31 a.m.
- II. **Quorum Validation (3 or more):** A quorum was present.
- III. **Minutes Approval (December 11, 2024)*:** Minutes were approved without opposition.
- IV. **Director's Report (Mr. Dean E. Jones, GCWDB Director)**
 1. **PY24 ULWAP Contract Modification:** Mr. Jones informed the committee that Equus Workforce Solutions has requested a budget modification, which includes a transfer of funds. It was below the approved 75%, so it did not require additional approval.
 2. **PY24 SCDEW Monitoring:** We are currently going through SCDEW Monitoring this week. We have not heard much yet, but we will get a verbal report at the Exit Interview at the end of the week. There is also an Equal Opportunity audit happening this week too.
 3. **Finance Update:** In looking at finances this year, we are on target with our expenditures and obligations. We do not anticipate any issues meeting financial requirements by the end of the year. Ms. Angela Smith has done a great job keeping track of everything. We also recently had a meeting with other Local Administrators from around the state. We asked SCDEW about the allocations for next year or any extra funding. They did not have any information to report. Mr. Jones noted that Youth funds are effective as of April, so not receiving them timely hurts our ability to run things like summer programs.
 4. **PY2024-2027 Local and Regional Plans:** Mr. Jones shared that we received conditional approval for our Local Plan. We have a few revisions that we need to make, but nothing major. We'll submit a revision within 45 days. The Regional Plan was approved without any necessary revisions.

5. Strategic Planning: Mr. Jones has been working with Safal Partners to get some Board Strategic Planning prepared. Several different local areas have done similar planning across the state. The grant funding Safal's program was extended an additional 90 days, so we can continue working with them for a few more months.

6. Adult Education RFP Request: We received an email from SC Department of Adult Education to request three (3) GCWDB members participate in reviewing the Adult Education proposals to determine whether they adequately align with the Local Plan. The last time we participated in this process was 4 years ago.

V. PY25 SC Works Greenville MOU/IFA Update: Ms. Eva Anagnostis shared an update on the PY25 SC Works MOU/IFA. The draft documents have been shared, and most partners have agreed to the budget. She is still waiting on written agreement from a few partners, and then she will ask Chair Knox to sign the Report of Outcomes. The final documents must be sent to partners for signature by May 15th.

VI. Staffing Update: Ms. Anagnostis shared that she is expecting another baby and will be leaving Greenville County Workforce Development in May to stay home and care for her family. She has thoroughly enjoyed working with everyone.

VII. Other Business: None.

VI. Adjourn: The meeting was adjourned at 11:56 a.m.

****Denotes an action item for GCWDB or Executive Committee approval***

**Greenville County Workforce Development Board (GCWDB)
Executive Committee Meeting
Monday April 21, 2025, 2:00 p.m.
Meeting held via Zoom Call**

Minutes

Members Present: Tammy Galindo, Robyn Knox, and Kelly Shumaker

Members Absent: Craig Kinley and Jennifer Moorefield

Staff Present: Dean Jones and Eva Anagnostis

- I. **Call to Order:** The meeting was called to order at 2:01 p.m.
- II. **Quorum Validation (3 or more):** A quorum was present.
- III. ***PY25 ULWAP Adult/Dislocated Worker/Business Services/Operator Request for Proposals (RFP) Update and Approval****: Mr. Jones thanked the Committee members for making themselves available for an extra meeting today to discuss the time-sensitive RFP process and approval. He asked Ms. Eva Anagnostis to provide an update. Ms. Anagnostis reminded the committee that the initial RFP was released by Spartanburg County in January. We only received one proposal, so we issued the RFP a second time to hopefully get additional proposals to score and compare. The second time, we received two proposals, one from Equus Workforce Solutions and one from Ross Innovative Employment Solutions. An RFP Committee comprised of three members from the GCWDB SC Works Committee and three members from the Upstate Workforce Board/Committees reviewed and scored the proposals. The committee met, along with Ms. Anagnostis and Ms. Dana Hudgins (UWB Associate Director). Each proposing organization gave a 30 minute presentation, which included time for questions and answers from the committee. The committee then discussed their thoughts on the applications and scores. Overall, the committee thought that Equus Workforce Solutions had the stronger and more customized proposal and presentation. The scores ended up as follows: Equus Workforce Solutions had an average score of 96.08 out of 100, and Ross Innovative Employment Solutions had an average score of 91.33 out of 100.

Based on the evaluation scores from the RFP Review Committee, Mr. Jones presented a staff recommendation for Equus Workforce Solutions to be awarded the contract for Adult/Dislocated Worker/Business Services/Operator for PY2025. There was a motion to approve and second. Ms. Tammy Galindo asked about the staffing plan for Equus and Ms. Anagnostis shared her opinion on the strengths and challenges of the staffing changes they were proposing compared to our current staffing plan. The motion was approved.

- IV. **Other Business:** None.

V. **Adjourn:** The meeting was adjourned at 2:20 p.m.

****Denotes an action item for GCWDB or Executive Committee approval***