

**Greenville County Workforce Development Board (GCWDB)**  
**SC Works Committee Zoom Meeting, October 28, 2025, 12:00 Noon – 1 PM**

Greenville Tech - SSC Community Room, Building 102  
506 South Pleasantburg Drive, Greenville, SC 29607

**AGENDA**

- |       |  |                                |
|-------|--|--------------------------------|
| I.    | Welcome and Call to Order                                | Ms. Jennifer Moorefield, Chair |
| II.   | Quorum Validation (5 of 9)                               |                                |
| III.  | <i>Minutes Approval (April 22, 2025; July 22, 2025)*</i> |                                |
| IV.   | Director's Report  | Mr. Dean Jones, GCWD Director  |
| V.    | Action Items Update                                      |                                |
| VI.   | Roundtable Updates Discussion                            | SC Works Partners              |
| VII.  | Other Business   |                                |
| VIII. | Adjourn  |                                |

***\* Denotes an action item.***

Presentation documents will be available via <http://www.greenvillewib.com>

Public Law 101-166, Section 511: The Workforce Innovation and Opportunity Act (WIOA) Adult Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$626,046 with \$0 (0%) state, local, and/or non-governmental funds. The Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$608,959 with \$0 (0%) state, local, and/or non-governmental funds. The Workforce Innovation and Opportunity Act (WIOA) Youth Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$644,660 with \$0 (0%) state, local, and/or non-governmental funds.

**Greenville County Workforce Development Board (GCWDB)**  
**SC Works Committee Meeting**  
**Meeting Held via Zoom**  
**April 22, 2025, 12:00 Noon**

**MINUTES**

**Committee Members:** Weyland Burns, Jennifer Moorefield, Deric Shuman, and Sandy White

**Members Absent:** Bruce Forbes, Tammy Galindo, Beverly James, Victoria Novak, and Jim Smith

**SC Works Greater Upstate/Partner Staff:** Kenneth Taylor (Equus) and Tammy Underwood (Equus)

**Workforce Development Board Staff:** Eva Anagnostis and Dean Jones

**Guests:** Liz Meeker (Greenville Literacy Association)

- I. **Welcome and Call to Order:** The meeting was called to order at 12:04 p.m.
- II. **Quorum Validation (5 required):** A quorum was not validated.
- III. **Minutes Approval (January 28, 2025)\*:** Minutes could not be approved without a quorum present.
- IV. **Directors Report (Mr. Dean E. Jones, GCWD Director)**
  - a. **WIOA PY25 Adult/Dislocated Worker/Business Services/Operator Request for Proposals Process Update:** Mr. Jones thanked three members of the SC Works Committee for their assistance in evaluating the proposals, Mr. Weyland Burns, Mr. Deric Shuman, and Mr. Bruce Forbes. The review committee completed its part in the process, but we are still going through additional approvals before an official announcement can be made.
  - b. **PY25 SC Works Greenville MOU/IFA:** Mr. Jones thanked all the partners who have helped us thus far in completing the MOU/IFA process for this year. We submitted our Report of Outcomes indicating that our partners agreed locally for how to split costs in the SC Works Center.
  - c. **WIOA Monitoring:** Mr. Jones provided an updated on the WIOA SCDEW Monitoring that took place recently. In addition to programmatic and financial monitoring, they also did an Equal Opportunity (EO) monitoring of the SC Works Center. There were a couple small findings that we will be following up on and correcting moving forward.
  - d. **SC Works Center Updates:** Mr. Jones reported that we've had over 2500 customer visits since our last meeting. We are continuing to provide assessments, including the ASVAB. We also had over 40 individuals attend a WIOA orientation. Mr. Jones also shared information about some of our hiring events and workshops. We are pleased with the activities going on in the SC Works Center at the moment.

**V. SC Works Certification Standards\* (Ms. Eva Anagnostis, GCWD Asst. Director):** Ms. Anagnostis gave an update on the SC Works Certification process that we have worked through this year. She reviewed the purpose and the process of the SC Works Certification Standards. She described the Management Standards, Business Services Standards, and Job Seeker Standards. Contractor staff have met with Ms. Anagnostis and Ms. Shelia Harper to discuss each baseline measure, review documentation, and ensure that all requirements have been met. She presented two standards in-depth, and Mr. Kenneth Taylor (Equus Workforce Solutions) shared documentation for each. The entire document will be uploaded to our GCWDB website and emailed out to the committee, and we invited our members to review the standards more in depth and provide comments to be included in the GCWDB's May meeting where they will vote on the SC Works Certification. There was a staff recommendation to approve the One-Stop Certification Standards for the SC Works Greenville McAlister Square and certify that we are meeting all required standards. Votes to approve were recorded for Weyland Burns, Jennifer Moorefield, Deric Shuman, and Sandy White. Since we did not have a quorum at the meeting, a follow-up email to obtain the remainder of the votes was sent out on Wednesday April 23, 2025. Additional votes to approve were received from Bruce Forbes, Victoria Novak, and Beverly James. With the votes at the meeting and via email, the motion is approved.

**VI. Roundtable Updates Discussion (SC Works Partners):** None

**VII. Other Business:** None.

**VIII. Adjourn:** Being there were no other business, the meeting was adjourned at 12:37 p.m.



**Greenville County Workforce Development Board (GCWDB)  
SC Works Committee Zoom Meeting, July 22, 2025, 12:00 Noon – 1 PM**

**MEETING MINUTES**

**Attendees:** Jennifer Moorefield, Bruce Forbes, Dean Jones, Laura Bogardus (Facilitator), Side by Side Strategies

**Guests:** Max Stewart, GADC

**Absent:** Weyland Burns, Beverly James, Victoria Novak, Deric Shuman, Jim Smith, Sandy White

1. **ACTION ITEM:** Future discussion on best ways to communicate the work of this committee to constituents, GADC. Establish metrics.
2. **ACTION ITEM:** Schedule meetings every other month and alternate with virtual and in-person. Modify the schedule to avoid July.
3. **ACTION ITEM:** Connect with SC Works Operator to develop website and communications plan.
4. **ACTION ITEM:** Dean will put some ideas on paper about the benefits cliff.
5. **ACTION ITEM:** Invite GHA to upcoming meeting to share info; consider adding GHA to this committee.
6. **ACTION ITEM:** Jennifer will get the Veterans CE information to everyone when available.

- I. **Welcome and Call to Order.** Chair Moorefield welcomed the group and called the meeting to order at 12:07 pm.
- II. **Quorum Validation.** There was no quorum present. Minutes from April 22 and July 22 will be approved at the next meeting.
- III. **Director's Report.** Director Jones provided the following:
  - a. Laura Bogardus, Side by Side Strategies, will provide facilitation and strategic support to this committee. Her firm has been providing similar support to the Committee on Services for Individuals with Disabilities (CSID) and the Youth Committee for several years.
  - b. The SC Works Certification Standards were approved. While Eckerd's Tammy Underwood has been serving on the team, a recent hire will soon be named to the team.
  - c. Dean thanked the group for completing the MOUs. The SC Commission for the Blind cannot contribute to front desk cost-sharing; Dean's office will absorb cost, so no MOUs will be redone.
  - d. We don't have information on the status of JobCorps. There is a pause while legal issues play out.
  - e. Benefits cliff: employers would appreciate information about this and other active issues. **ACTION ITEM:** Future discussion on best ways to communicate the work of this committee to constituents, GADC. Establish metrics.
- IV. **Roundtable Updates Discussion (SC Works Partners)**
  - a. Discussed merits of meeting regularly, including facilitation of engaging discussions, getting information on others' resources and community support. While there is typically a quorum, July can be challenging for meetings. The value of meeting together is to find out what each of us is doing, and it changes all the time, which is very helpful. For example, the SC Win funds (12M) are available again – this information sharing is critical. **ACTION ITEM:** Schedule meetings every other month and alternate with virtual and in-person. Modify the schedule to avoid July.

- b. Discussed need to notify our community about SC Works benefits. Discussed creating a website with “here’s what’s new” as a quick way to find out news, which gets updated at a minimum after every meeting. This could be done by the SC Works Operator – they could communicate this via their website and monthly newsletter. Current staff is transitioning but could pick back up soon. Each member could send information for each other’s newsletters, social media, etc. **ACTION ITEM: Connect with SC Works Operator to develop website and communications plan.**
- c. Bruce reported that the Circles program assists families in poverty to exit poverty over a 12 month period with the help of volunteers. One of 80 chapters across the country. Circles USA has taken on the benefits cliff. The key is to get involved with employers so they are aware of what this means. Then go for policy around DSS income guidelines, Housing Authority income guidelines. Other states (Connecticut and Arkansas) have been successful in addressing this issue. Discussion about relationships that could help address this locally. **ACTION ITEM: Dean will put some ideas on paper about the benefits cliff.**
- d. Greenville Housing Authority (GHA) will soon announce the Move to Work program, which will serve over 1000 families in Greenville. Have to choose success paths from four options and must include some type of training activity to get back to economic self-sufficiency. GHA has rented space on Greenville Tech’s campus with a plan to put 1700 people on a path to work to independence. They will put the Talent Rise Committee (Chamber) as a partner on this project. **ACTION ITEM: Invite Housing to a future meeting to share info with partners, consider adding GHA to this committee.** Funds for Move to Work go toward incentives for people, but no coordination money for the partner organizations has been issued. We could help facilitate a coordinated approach to reaching out for our services, finding funding sources for job training, supportive services, etc.
- e. After many years, Greenville Tech is now able to assist the Veterans Center via Continuing Ed classes. They will start by identifying 5 to 7 eligible programs. Funded veterans in CE workforce training will receive tuition, a housing stipend, a food stipend, and receive the same benefits as on the curriculum side. More information to come. CE examples include short-term certificates (one month or less, or four months or less (expedited paths), forklift training, CNA, phlebotomy, truck driver training, and electrical journeyman in 4 sections. **ACTION ITEM: Jennifer will get the Veterans CE information to everyone when available.**
- f. Shortage of WIN testing sites. WIN is used as one of the tests that determine if someone is suited for SHARE SC classes. Lifelong Learning offers WIN. SC Works used to. Can we open more sites? GCWD used to receive funding to provide these assessments at no cost, but now is charged. GCWD must qualify a person as eligible for services before they can pay for it. **Dean is looking for solutions.** With the Youth Program – for youth with basic skills deficiency – there is a permissible option, but not for adults at this time.
- g. Greenville Tech is relocating the business leadership, trades program, and upstate returning citizens program within the next week.
- h. **The group discussed social media** as a way to get information out. Students are on TikTok, Instagram, etc. Jennifer notes that Greenville Tech gets more hits on Facebook, and Instagram is second. Latressa Ellis is the dedicated marketing person for Greenville Tec -she can pull all of this together.

V. Other Business

- a. No other business.

VI. Adjourned at 1 pm.

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