

Greenville County Workforce Development Board (GCWDB)

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GREENVILLE COUNTY
Workforce Development Board

Preparing the workforce, growing our economy

Greenville County Workforce Development Board (GCWDB)

Executive Committee Zoom Meeting

Wednesday, June 10, 2026

11:30 A.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/89517290472?pwd=czuWbQnP9ib0mcx41lp5RoBZ6Rri7h.1>

<https://us02web.zoom.us/join/jc/89517290472>

Meeting ID: 895 1729 0472

Passcode: 158615

Committee Members (4): Tammy Galindo, Craig Kinley, Robyn Knox, Kelly Shumaker

Agenda

- I. **Welcome and Call to Order** **Ms. Robyn Knox, Chair**
- II. **Quorum Validation (3 or more)**
- III. ***Minutes Approval (February 11, 2026 and April 8, 2026)****
- IV. **Director's Report** **Mr. Dean E. Jones, GCWDB Director**
 - a. *PY26 WIOA Budget Approval**
 - b. *SC Works Greenville Business Solutions Lead Designation**
- V. **Other Business**
- VI. **Adjourn**

**Denotes an action item*

Public Law 101-166, Section 511: The Workforce Innovation and Opportunity Act (WIOA) Adult Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$626,046 with \$0 (0%) state, local, and/or non-governmental funds. The Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$608,959 with \$0 (0%) state, local, and/or non-governmental funds. The Workforce Innovation and Opportunity Act (WIOA) Youth Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$644,660 with \$0 (0%) state, local, and/or non-governmental funds.

Greenville County Workforce Development Board (GCWDB)
Executive Committee Meeting
Wednesday, February 11, 2026 11:30 a.m.
Meeting held via Zoom Call

Minutes

Members Present: Tammy Galindo, Robyn Knox and Kelly Shumaker

Members Absent: Craig Kinley

Staff Present: Dean Jones

Guest Present: James Williams, Center for Heir's Property

- I. **Call to Order:** The meeting was called to order at 11:31 a.m.
- II. **Quorum Validation (3 or more):** A quorum was present.
- III. **Minutes Approval (December 10, 2025)*:** Minutes were approved without opposition.

IV. Director's Report (Mr. Dean E. Jones, GCWDB Director)

1. Eckerd Connects Service Transition Update

The Executive Committee received updates on the transition to Eckerd Connects as the new service provider, with contract negotiations ongoing and a planned March 1st handover. Mr. Jones reported that while Equus made some errors in training voucher issuance and other processes, these issues are being addressed and corrected. The Board discussed a \$700,000 budget projection for Eckerd through June 30th, with Greenville County contributing \$350,000, and confirmed that current Equus employees will have interview opportunities with Eckerd. Mr. Jones stated that enrollments have had to be suspended and have asked customers to check back with us at the beginning of March. The Board also approved changes to the business services leadership structure, deciding to move the position to a dual-funded role housed in the Upstate office. We do this same thing with our compliance/data entry person, Shelia Harper. Partnerships and collaboration is encouraged across regional lines.

2. Side by Side Strategies Update

Mr. Jones has been meeting with Dr. Laura Bogardus with Side by Side Strategies. She is the facilitator of all Board committees: SC Works, Youth and CSID. She is looking at strategic areas that need addressing by the Board, positioning them with proper mission statements and giving them a charge as to what their course of action should be over the next year. Attendance is improving at the meetings and members are much more engaged. Dr. Bogardus and her team are creating static pages on our website for each committee.

3. **Board and Committee Leadership**

Mr. Jones reported that we are still taking nominations through the end of the week for Board officer positions. We have received a few to date. It is voluntary and a reminder email will be sent out to the Board to keep the process moving. Ms. Knox discussed the need to fill Ms. Jennifer Moorefield's position on the Board and the SC Works Committee Chair role. Mr. Jones mentioned he would meet with Dr. Miller and his chief academic to discuss recommending a replacement for Ms. Moorefield. They also talked about potential candidates for chairing the SC Works Committee, with Mr. Jared Mogan being a top contender. Ms. Knox inquired about the status of creating a data dashboard, noting that Mr. Mogan and Ms. Kaye Davis had expressed interest.

4. **Strategic Planning and Board Retreat**

Plans were discussed for a strategic planning session, with Mr. Jones suggesting a regional retreat within driving distance to allow Board members to focus and disconnect from daily responsibilities. Ms. Knox emphasized the importance of clarifying Board members' roles and aligning initiatives with state and local needs.

VII. **Other Business –**

The group touched on the upcoming SETA conference in Orlando. Ms. Knox shared information on her recent travel to Washington to attend the US Conference of Mayors meeting. There was discussion of possible funding shifts between local and state boards, and potential policy changes regarding business services leadership.

James Williams, a forester with Center for Heir's Property, introduced himself and shared insights on workforce development opportunities in forestry.

VI. **Adjourn:** The meeting was adjourned at 12:24 p.m.

****Denotes an action item for GCWDB or Executive Committee approval***

**Greenville County Workforce Development Board (GCWDB)
Executive Committee Meeting
Wednesday, April 8, 2026 11:30 a.m.
Meeting held via Zoom Call**

Minutes

Members Present: Tammy Galindo and Robyn Knox

Members Absent: Craig Kinley and Kelly Shumaker

Staff Present: Dean Jones

Guest Present: None

- I. **Call to Order:** The meeting was called to order at 11:32 a.m.
- II. **Quorum Validation (3 or more):** A quorum was not present.
- III. ***Minutes Approval (February 11, 2026)*:*** Minutes were not approved due to no quorum.
- IV. **Director's Report (Mr. Dean E. Jones, GCWDB Director)**
 1. **PY25 DEW Monitoring**

Mr. Dean Jones stated that we are going through our State monitoring this week. So far, we have not heard of any significant issues. Our exit interview will be Friday, April 10, at 2:00 p.m.
 2. **Eckerd Connects Service Transition Update**

Mr. Jones said we are still working with Eckerd to get their staffing and everything else in place. They have made progress in hiring additional staff and they are currently going through training. Mr. Jones plans to ask Eckerd to prepare a brief for future Executive committee meetings to keep lines of communication open.
 3. **Board Membership**

Mr. Jones reported that we are working on filling a vacant Labor position on the Board. We are also working on filling the Greenville Technical College representative position. Chair Knox and Mr. Jones discussed the nomination process for the vacant position, with Mr. Jones mentioning that Dr. Larry Miller with GTC will nominate someone who will then complete an application for approval. Mr. Kelvin Byrd will be the nominee. GTC contacted Mr. Jones to see if we could co-enroll some of our WIOA clients due to their funds running low.
 4. **PY26 MOU-IFA Update**

Mr. Jones said we have to send in our Report of Outcomes to DEW on April 15. This document confirms that all partners agreed to the cost sharing methodology.

5. Security Funding

Mr. Jones discussed the need for advocacy with the State Board regarding security funding for comprehensive centers, mentioning that armed security is mandated but funding is uncertain. Mr. Jones plans to discuss the potential cost-sharing methodology with partners if State funding is not renewed.

6. Standing Committees Update

Mr. Jones stated that Dr. Laura Bogardus is staffing all standing committees now and is making great progress. She is taking on a website enhancement project to communicate what information the committee members would like to see as well as promote our programs. Mr. Jones will request Dr. Bogardus present an update on this at one of our future Board meetings.

7. Performance Reporting

Mr. Jones mentioned the need for performance reporting and plans to work with Ms. Kaye Davis and Mr. Jared Mogan to develop a system for reporting at future meetings. Mr. Jones highlighted the importance of including performance reports in committee meetings to ensure all stakeholders are informed.

8. Project HOPE and Community Connections

Mr. Jones discussed a productive meeting with Project HOPE, a culinary training school, and plans to explore co-enrollments and community connections. Mr. Jones suggests that Project HOPE attend CSID committee meetings to connect with partners providing services to individuals with disabilities. Mr. Jones mentioned an interesting comment made by the Assistant Secretary of Labor, Mr. Henry Mack, at the National Association of Workforce Board (NAWB) conference and encouraged the committee to look it up on LinkedIn.

9. Strategic Planning Retreat

Mr. Jones continues to work on finding a suitable location for a strategic planning retreat and plans to coordinate with Ms. Angela Smith for facilitation. The goal is to have the retreat by late summer. Chair Knox has a facilitator in mind and we will contact him to see if he is available.

VII. Other Business –

Chair Knox requested Board staff forward the State monitoring exit interview invite to the Executive committee in case they want to attend.

Ms. Tammy Galindo mentioned plans for a resource fair to equip consumers with community supports and long-term needs.

VI. Adjourn: The meeting was adjourned at 11:57 a.m.

****Denotes an action item for GCWDB or Executive Committee approval***

GCWDB PY2026 WIOA Budget

Executive Committee Meeting

Dean E. Jones, Director

June 2026

Public Law 101-166, Section 511: The Workforce Innovation and Opportunity Act (WIOA) Adult Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$626,046 with \$0 (0%) state, local, and/or non-governmental funds. The Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$608,959 with \$0 (0%) state, local, and/or non-governmental funds. The Workforce Innovation and Opportunity Act (WIOA) Youth Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$644,660 with \$0 (0%) state, local, and/or non-governmental funds.

Funding Sources

Item	Administration	Adult Program	DW Program	Youth Program	Total
PY26 Allocation	\$218,453	\$712,536	\$508,611	\$744,932	\$2,184,532
PY25 Projected Carryover Funds	\$2,387	\$231,443	\$238,322	\$187,043	\$659,195
Total Projected Funds Available	\$220,840	\$943,979	\$746,933	\$931,975	\$2,843,727

- 76.8% New PY26 Allocation
- 23.2% Carryover Funding
- Carryover provides operational flexibility.

Program Funding Distribution

Item	Administration	Adult Program	DW Program	Youth Program	Total
PY26 Allocation	\$218,453	\$712,536	\$508,611	\$744,932	\$2,184,532
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- Adult + Youth = 66% of all funding
- Administration remains below federal cap.

Budget Allocation

Item	Administration	Adult Program	DW Program	Youth Program	Total
Deductions:					
Staffing Costs (Salaries, Fringe, Indirect Costs)	\$197,053	\$72,899	\$84,067	\$70,250	\$424,269
Operational Costs (Rent, Utilities, Travel)	\$23,787	\$283,587	\$105,373	\$231,030	\$643,777
SC Works Operator/WIOA A/DW/BS Contract (Eckerd Connects)		\$550,000	\$520,000		\$1,070,000
WIOA Youth Program Contract (Eckerd Connects)				\$630,000	\$630,000
Side By Side Strategies, LLC		\$20,000	\$20,000		\$40,000
SC Works Infrastructure Funding Agreement (IFA)		\$17,493	\$17,493	\$695	\$35,681
Transfer from A to DW					
Transfer of Funds from DW to A					
Total	\$220,840	\$943,979	\$746,933	\$931,975	\$2,843,727

- Nearly 60 cents of every dollar supports **direct service contracts**.
- \$1.7 Million invested in direct service delivery.
- Represents ~60% of total budget.

Recommendation

- Recommend approval of the PY2026 WIOA Budget totaling \$2,843,727, authorize one-year contract extensions, and permit administrative adjustments once final carryover is determined.

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Transfer from A to DW					
Transfer of Funds from DW to A					
Total	\$220,840	\$943,979	\$746,933	\$931,975	\$2,843,727
Balance	\$0	\$0	\$0	\$0	\$0

Business Services Team Lead (BSTL)

Background

The SC Works Certification Standards require each local workforce development area to establish a coordinated business services function that provides employers with seamless access to workforce solutions through a unified service delivery model. The standards further emphasize collaboration among required and additional workforce partners to ensure employers receive comprehensive workforce assistance through a single point of contact and coordinated service strategy.

Recommendation

Designate the WIOA Adult, Dislocated Worker, and Business Services Contractor (Ms. Carly Lineberry, SC Works Greater Upstate One-Stop Manager) as the PY26 Business Services Team Lead (BSTL) for Greenville County and authorize implementation of all duties and responsibilities necessary to support SC Works Certification Standards and (integrated) business engagement activities.

Draft State Instruction Letter (SIL) – Integrated Business Services Team (IBST)

Policy: Each LWDB must create an IBST, responsible for establishing and developing relationships and networks with large and small employers, employer associations, or other such organizations within the LWDA. The IBST assists businesses in developing the long-term strength of their workforce by considering the specific needs of the business, as expressed by the employer.

IBST Structure and Function

The IBST is a coordinated, cross-partner, and collaborative effort to develop, maintain, and grow business relationships through the SC Works system. Establishing a unified approach helps reduce redundant outreach and engagement to businesses, improves productivity, and drives IBST members to engage with new businesses.

Draft State Instruction Letter (SIL) – Integrated Business Services Team (IBST)

The **IBSTs** must include the following WIOA partners:

1. WIOA Title I Adult, Dislocated Worker, and Youth (**Eckerd Connects**)
2. WIOA Title II Adult Education (**Greenville County Schools Lifelong Learning**)(**Greenville Literacy Association**)
3. WIOA Title III Wagner-Peyser Employment Services (**DEW**)
4. WIOA Title IV Vocational Rehabilitation (**SCVRD**)
5. WIOA Title IV Commission for the Blind (**SCCB**)
6. South Carolina Department of Social Services (**DSS**)

LWDBs may include additional partners in the IBST who play a significant role in workforce investment activities within the LWDA. Partners may include more than one person on the IBST and/or place the same individual on IBSTs in multiple LWDAs. Each partner will designate the staff member(s) to be their IBST representative.