

Greenville County Workforce Development Board (GCWDB) Zoom Meeting
Wednesday, September 8, 2021, 11:30 a.m.

Join Zoom Meeting

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Meeting ID: 812 8333 7501

Passcode: 087667

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AGENDA

I. Welcome and Call to Order

Ms. Robyn Knox, Chair

II. Quorum Validation (8 or more)

Ms. Knox

III. Minutes Approval (July 14, 2021)*

IV. Director's Report

Ms. Eva Anagnostis, GCWDB Assistant Director

1. PY21 WIOA Financial Status Report
2. *Equus Budget Increase**
3. PY21 WIOA Program Status Report
4. PY20 Q4 Performance Report
5. Acceptance Letter Re: GCWDB's PY20 WIOA State Monitoring Response

V. Other Business

VI. Adjourn

**Denotes an action item*

Greenville County Workforce Development Board Meeting (GCWDB)
Wednesday, July 14, 2021
Zoom Meeting

MINUTES

Members Present: Chandler Duggan, Kathleen Edwards, Robyn Knox (Chair), Patrick Michaels, Larry Miller, Michael Panasko, Scott Sheinbaum, Charles Smith, Scott Stoller, Michael Thorne, David Turnipseed, and Ben Waldrop

Members Absent: Constance Caldwell, Joo Ho Kim, Larry Pitts, Stephen Ross, and Kathy Stanton

GCWDB Staff and Contractor Staff Present: Eva Anagnostis, Shelia Harper, Dean Jones, Angela Smith, Doug Stephenson, Renee Alexander, Rochelle Brown, Nikki Burgess, Adam Lindsley, and Amanda Mason

Guest/Visitors: Melissa Rodgers (SCDEW), Ashley Randolph (SCDEW), Shannon Herman (Greenville County), and Jim Smith (Kinetic Potential)

- I. **Welcome and Call to Order:** Chair Knox welcomed everyone to the meeting, and the meeting was called to order at 11:32 a.m.
- II. **Quorum Validation (10 or more):** A quorum was validated.
- III. **Minutes Approval (May 12, 2021)*:** Minutes were approved as submitted.
- IV. **Director's Report (Mr. Dean E. Jones, GCWDB Director)**
 1. **PY20 Fund Utilization Rate (FUR) Update:** The state has a policy that requires local areas to spend 70% of funds in each funding stream (Adult, Dislocated Worker, and Youth) each year. In PY19, we did not hit the FUR for the DW or Youth Programs, which was largely due to the impact of the pandemic on our programs. We have been monitoring our FURs very closely this year. At the end of June, we did a voluntary reallocation of Youth funds to three other local areas (Upstate, Lowcountry, and Santee-Lynches) to help us meet our FUR for PY20.
 2. **WIOA Self-sufficiency Policy*:** Local Boards have a responsibility to set self-sufficiency levels for employed workers who want to access WIOA Training Services. The goal for working with employed workers is to move them closer to an income that is needed to support themselves and their families. We are to establish self-sufficiency based on the Lower Living Standard Income Level (LLSIL). Our existing policy is set at 200%. Staff is proposing to increase the self-sufficiency to 250% of the LLSIL for the Adult program and 90% of the wage at dislocation for the Dislocated Worker program. There was a motion to approve and a second. Board members then asked several questions including what income levels we are seeing from those seeking training, how household size is factored in, and the frequency of LLSIL updates. Mr. Jones addressed each one. The motion passed without opposition.

3. **PY21 MOU-IFA Update:** We recently completed the PY21 MOU-IFA. Mr. Jones thanked all the partners for their help.
 4. **PY20 WIOA Status Reports:** Mr. Jones does not have his usual Financial Status Report to share because we are waiting on final numbers to come in. We will share them at the next meeting.
 5. **PY21 WIOA Allocations:** We received NFAs for 100% of our PY21 Youth funds. We have also received our PY allotments (July – September funds) for the Adult and DW programs. FY funds are expected any time after October 1.
 6. **PY20 WIOA Monitoring Report:** SCDEW conducted our PY20 Local Monitoring in May. We received our final report, and there were no major issues or findings noted. There were only a few small programmatic issues with documentation, which will be fixed before we send our response.
 7. **IWT Approvals:** The Executive Committee has been approving IWT contracts electronically, as we are trying to allow businesses to apply when they need the funds instead of only having a small application window once or twice per year.
 8. **Customized Training Program Policy:** Mr. Jones updated the Board on the Customized Training Policy that was approved by the Executive Committee to allow us to partner with Greenville Tech and Greenville County EMS to create a customized training program. There are currently 20 participants enrolled. We are very appreciative to all who helped get the program up and running. Special thanks to Nikki Burgess, Doug Stephenson, Dr. Miller, and Dr. Blackwell. We look forward to developing more customized training programs to help employers and training providers meet workforce needs in a unique way.
 9. **SC Works Center Activity:** SC Works Greater Upstate is continuing to conduct WIOA Orientations and other activities virtually. The center is starting to see more traffic from people who are looking for jobs now that the federal pandemic assistance UI has ended.
- V. **Other Business:** Chair Knox thanked Mr. Jones and his team for keeping everything running during a very busy time of the year. She mentioned the new IWT approval process, and explained why she was impressed with it.

Mr. Doug Stephenson introduced Adam Lindsley as the new Operations Manager.

Chair Knox opened up the conversation about meeting in person again. Mr. Jones said we could accommodate a hybrid option so that Board members could still attend virtually if they were not comfortable meeting in person yet. Board members shared their support for moving back to in-person meetings.

Chair Knox shared information about the Mental Health First Aid Certification. If Board members are interested in learning more, please reach out to her.

- VI. **Adjourn:** Being there was no other business, the meeting was adjourned at 12:18 p.m.

*** Denotes an action item for GCWDB or Executive Committee Approval**

****Denotes Executive Committee has authorized Director to Proceed**