

Greenville County Workforce Development Board (GCWDB)

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GREENVILLE COUNTY
Workforce Development Board

Preparing the workforce, growing our economy

Greenville County Workforce Development Board (GCWDB)

Executive Committee Zoom Meeting

Tuesday, February 1, 2022

11:30 A.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/88660057374?pwd=SGsrajE2MzJnSkFkbkcyYDljNjZmZz09>

Meeting ID: 886 6005 7374

Passcode: 561777

One tap mobile

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Committee Members (3): Robyn Knox, Kathy Stanton, David Turnipseed

Agenda

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| I. Welcome and Call to Order | Ms. Robyn Knox, Chair |
| II. Quorum Validation (2 or more) | |
| III. <i>Minutes Approval (December 7, 2021)*</i> | |
| IV. Director's Report | Mr. Dean E. Jones, GCWDB Director |
| V. Other Business | |
| VI. Adjourn | |

**Denotes an action item*

**Greenville County Workforce Development Board (GCWDB)
Executive Committee Meeting
Tuesday, December 7, 2021
Meeting held via Zoom Call**

Minutes

Members Present: Chandler Duggan, Robyn Knox, and Kathy Stanton

Members Absent: David Turnipseed

Staff Present: Dean Jones and Eva Anagnostis

- I. **Call to Order:** The meeting was called to order at 11:30 a.m.
- II. **Quorum Validation (3 or more):** A quorum was present.
- III. ***Minutes Approval (October 5, 2021)*:*** Minutes were approved as submitted.
- IV. **Director's Report (Mr. Dean E. Jones, GCWDB Director)**
 1. **WIOA Quarterly Performance (PY21, Q1):** Mr. Jones presented a summary of PY21 1st Quarter and our Rolling 4 Quarter performance. For PY21 Q1, we were not meeting a few different performance measures. Our Board staff has had an additional training with contractor staff in order to address some areas where we are falling short. We are having trouble with Measurable Skills Gains (MSG). We need to make sure that staff are documenting skills gains that count towards MSG because we are confident the gains are happening. Mr. Jones shared a few examples with the committee to help explain the measures. We will continue to keep a close eye on these measures, and we will work to improve them over the next three quarters.
 2. **WIOA Training, Eligible Training Provider List (ETPL) Policy*:** Mr. Jones shared a draft of our new ETPL Policy. We need to amend the current policy to make it easier to use programs that have hybrid and virtual options. We are also amending the appeal policy to ensure that communications can happen via email instead of postal mail. There was a staff recommendation to approve the updated ETPL policy. There was a motion and a second, and the staff recommendation was approved.
 3. **Grant Opportunities and Updates:** Mr. Jones provided an update on a few different grant opportunities that are currently available and being explored. First, our staff are working on the Economic Development Association Good Jobs Challenge, which aims to get Americans back to work by building and strengthening systems and partnerships that bring together employers who have hiring needs with other key entities to train workers with in-demand skills that lead to good-paying jobs. We are looking at applying for a grant regionally to assist with sector strategies. Ms. Johnnie-Lynn Crosby (Regional Director of Business Solutions,

Equus Workforce Solutions) is taking the lead on this project and working with the other three areas to get an application ready.

Second, our staff are working on an application for the State Workforce Development Board (SWDB) Resiliency Funding. The SWDB Executive Committee recently approved \$4.5 million of funding for Local Boards. We can apply for funds to cover costs such as the following: supplies for the SC Works Centers, security for the SC Works Centers, pilot projects, Incumbent Worker Training, additional staff, additional training funds, etc. We are working closely with the Equus team and others to get application documents prepared.

4. ***Local Area Voluntary Transfer to Lowcountry Workforce Development Area - \$20,000 of PY20 WIOA Youth Funds****: Mr. Jones informed the committee members that we were contacted by Lowcountry Workforce Development Area to see if we had any extra Youth funds that we could share with them. We feel confident that we have enough Youth funds to get through this year and serve all of our participants. Mr. Jones presented a staff recommendation to transfer \$20,000 in Youth funds to Lowcountry LWDA. Chair Knox asked questions about the future impacts of the transfer, and Mr. Jones addressed her concern. A motion was made to accept the staff recommendation, then a second. Motion passed without opposition.

- V. **Other Business**: Mr. Jones reminded the committee that we will be sending out information about the election of Board officers before our January GCWDB meeting. Chair Knox asked if we had filled all the open Board spots, and Mr. Jones said he would follow up with staff on the last open spot.

Chair Knox also asked about meeting in person again, and Mr. Jones said we would start working to ensure we have a space to accommodate proper social distancing. The only remaining concern is about whether to provide refreshments, since that would not allow everyone to keep their masks on.

Finally, Chair Knox shared that she had been approached by Greenville Literacy Association to see how we could strengthen our partnership with them. We discussed options such as a community fair or a virtual fair.

- VI. **Adjourn**: The meeting was adjourned at 12:08 p.m.

****Denotes an action item for GCWDB or Executive Committee approval***