

Greenville County Workforce Development Board (GCWDB)

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GREENVILLE COUNTY
Workforce Development Board

Preparing the workforce, growing our economy

Greenville County Workforce Development Board (GCWDB)

Executive Committee Zoom Meeting

Tuesday, June 14, 2022

3:00 P.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/85164927922?pwd=ZlFYQkdhZ2NXTDFBZEw3bnBFSi9Cdz09>

Meeting ID: 851 6492 7922

Passcode: 152193

One tap mobile

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Committee Members (5): Chandler Duggan, Robyn Knox, Larry Miller, Kathy Stanton, David Turnipseed

Agenda

- | | |
|---|-----------------------------------|
| I. Welcome and Call to Order | Ms. Robyn Knox, Chair |
| II. Quorum Validation (3 or more) | |
| III. Minutes Approval (February 1, 2022)* | |
| IV. Director's Report | Mr. Dean E. Jones, GCWDB Director |
| 1. PY22 GCWDB's WIOA Budget* | |
| V. Other Business | |
| VI. Adjourn | |

**Denotes an action item*

Greenville County Workforce Development Board (GCWDB)
Executive Committee Meeting
Tuesday, April 5, 2022
Meeting held via Zoom Call

Minutes

Members Present: Chandler Duggan, Larry Miller, and David Turnipseed

Members Absent: Robyn Knox and Kathy Stanton

Staff Present: Dean Jones and Eva Anagnostis

- I. **Call to Order:** The meeting was called to order at 11:31 a.m.
- II. **Quorum Validation (3 or more):** A quorum was present.
- III. **Minutes Approval (February 1, 2022)*:** Minutes were approved as submitted.
- IV. **Director's Report (Mr. Dean E. Jones, GCWDB Director)**
 1. **Improving Efficiencies:** Mr. Jones gave an overview of a few strategies he has to improve efficiencies within our department. Those things include increasing our planned transfer, minimizing need for staff to make multiple approval requests, increasing supportive services, and serving move Adult customers. We are also considering the possibility of moving to a 15 month budget year for our Youth program next year and increasing the focus on summer employment. We plan to have committee chairs share more information with the Executive Committee during meetings.
 2. **Board Retreat Update:** Mr. Jones informed the Committee that we presented seven different date options for the Board Retreat, but none of them had more than six Board members who could plan to attend for the day. We are looking at scheduling the retreat around an existing Board Meeting date later in the year.
 3. **Resiliency Grant Update:** Mr. Jones gave an update on plans for the recently awarded Resiliency Grant. Funding will be used for the following: Incumbent Worker Training, SC Works Center Supplies, SC Works Center Security, Committee on Services to Individuals with Disabilities (CSID) Meeting Facilitation, enhancing the Ability ASCEND program, and TRANSFR Virtual Reality Career Exploration.
 4. **Regional and Local Plan Update:** Mr. Jones reminded the Committee about our Local and Regional Planning process that takes place at least every two years. We anticipate we will need to do another plan update this fall, which will cover the 4-year planning period Program Years (PY) 2023-2026. We are also closely monitoring changes in the WIOA Reauthorization, as it may impact some of our strategies moving forward.

5. **SC Works Certification:** Mr. Jones shared information regarding the SC Works Certification process. We must complete the certification no later than June 30th. We plan to present the full set of standards at a future Board meeting.
6. **Stevens Amendment:** Mr. Jones informed the Committee of the Stevens Amendment, which has recently been a topic of conversation at the state level. The Stevens Amendment requires funding information to be included on all projects using federal funds. We are working on the language we will use to meet that requirement in the future.
7. **WIOA Quarterly Update:** Mr. Jones shared information from the recent Quarterly Update that we received. Our Fund Utilization Rate (FUR) for the DW is currently below expectations, but we have been working closely with Equus to improve this rate. We are above expectations for Obligation Rate, Participant Cost Rate, Out-of-School Youth spending, and Youth Work-Based Learning Rate. Greenville met performance requirements for PY21 through December. We are currently below the 75% Adult Priority of Service Requirement, but internal reports reflect that we are close to the required level and should be on track to meet by the end of the year.

V. **Other Business:** None

VI. **Adjourn:** The meeting was adjourned at 12:07 p.m.

**Denotes an action item for GCWDB or Executive Committee approval*

GREENVILLE COUNTY WORKFORCE DEVELOPMENT BOARD (GCWDB)
PY 2022 WIOA BUDGET

Item	Administration	Adult Program	DW Program	Youth Program	Total
PY22 Allocation	\$192,386	\$516,740	\$679,002	\$535,736	\$1,923,864
PY21 Projected Carryover Funds	\$ 94,251	\$114,235	\$126,628	\$165,278	\$500,392
Total Projected Funds Available	\$286,637	\$630,975	\$805,630	\$701,014	\$2,424,256
Deductions:					
Staffing Costs (Salaries, Fringe, Indirect Costs)	\$161,386	\$65,559	\$79,243	\$62,362	\$368,550
Operational Costs (Rent, Utilities, Travel)	\$125,251	\$67,000	\$67,000	\$11,000	\$270,251
SC Works Operator/WIOA A/DW/BS Contract (<i>Equus Workforce Services</i>)		\$477,961	\$638,932		\$1,116,893
WIOA Youth Program Contract (<i>Eckerd Connects</i>)				\$626,625	\$626,625
SC Works Infrastructure Funding Agreement (IFA)		\$20,455	\$20,455	\$1,027	\$41,937
Transfer from A to DW					
Transfer of Funds from DW to A					
Total	\$286,637	\$630,975	\$805,630	\$701,014	\$2,424,256
Balance	\$0	\$0	\$0	\$0	\$0

* A – Adult
 * DW – Dislocated Worker
 * Y – Youth
 * BS – Business Services

NOTE: 1. Budget figures are based on projected carryover amounts and appropriate adjustments will be made once actual PY21 carryover has been determined.
 2. Budget approval authorizes one-year extensions on the WIOA service provider contracts.
 3. The WIOA service provider contract amounts are subject to final negotiations.