

Greenville County Workforce Development Board (GCWDB) Meeting
Wednesday, November 8, 2023, 11:30 a.m.
225 S. Pleasantburg Drive, Suite E-1 Foothills Conference Room
Greenville, SC 29607

Join Zoom Meeting
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Meeting ID: 870 6085 3572
Passcode: 325507
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MEETING AGENDA

- | | |
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| - Welcome and Call to Order | Ms. Robyn Knox, Chair |
| - Quorum Validation (10 or more) | Ms. Knox |
| - <i>Minutes Approval (September 13, 2023)*</i> | Ms. Knox |
| - Greenville Chamber Foundation Presentation | Dr. Cheryl Garrison,
Executive Director |
| - Director's Report | Mr. Dean Jones, Director |
| - Contractor Status Reports | |
| 1. Eckerd Connects – Teresa Smith, Program Manager | |
| 2. Equus Workforce Solutions – Nikki Burgess, Project Director | |
| - Other Business | |
| - Adjourn | |

**Denotes an action item*

**Greenville County Workforce Development Board Meeting (GCWDB)
Wednesday, September 13, 2023
SC Works Greenville – McAlister Square
225 S. Pleasantburg Dr., Suite E-1, Greenville SC 29607**

MINUTES

Members Present: Weyland Burns, Craig Kinley, Robyn Knox (Chair), Patrick Michaels, Larry Miller (Vice Chair), Michael Panasko, Ashley Randolph, Benjamin Sabol, John Serpa, Kelly Shumaker, Shan Smith, and Ben Waldrop

Members Absent: Kathy Edwards, Vernita Harris Gill, Patty McLeroy, Jared Mogan, Scott Sheinbaum, Charles Smith, Scott Stoller, and David Turnipseed

GCWDB Staff and Contractor Staff Present: Dean Jones, Angela Smith, Shelia Harper, Eva Anagnostis, Teresa Smith, Renee Alexander, Rochelle Brown, Lisa Boyd, Rose Cortes, and Kenneth Taylor

Guest/Visitors: Caitlin Brazell (SCDEW)

- I. **Welcome and Call to Order:** Chair Knox welcomed everyone and called the meeting to order at 11:30 a.m. A round of introductions was completed.
- II. **Quorum Validation (11 or more):** A quorum was validated.
- III. **Minutes Approval (July 12, 2023)*:** Minutes were approved as submitted.
- IV. **WIOA Director's Report (Ms. Eva Anagnostis, GCWDB Assistant Director)**
 1. **Local Plan Modification*:** Ms. Anagnostis reviewed the process to expand our training options for customers. WIOA allows for local areas to pursue non-ITA training options if they meet certain criteria. Based on a review of current ETPL options and a public notice that produced no new training options, we have determined that the Greenville County Local Workforce Development Area does not have a sufficient number of training options. We previously included some information about our plan to seek non-ITA contracts for training in our Local Plan, but we have since added more detailed information about the process. Ms. Anagnostis presented a staff recommendation to amend the Local Plan with the highlighted information provided in the meeting packet regarding non-ITA contracts for training. There was a motion, and then it was approved without opposition.
 2. **Non-ITA Training Contracts*:** Ms. Anagnostis then described the Request for Qualifications we have been working on with Greenville County's Procurement Office. We have posted an RFQ, which has just closed. The next step will be for staff to go through the proposals and see which ones meet the qualifications listed in our RFQ. All programs will be placed on a local list, which the contractors can then select from in the future. Ms. Anagnostis presented a staff recommendation for the Board to approve staff to place all qualified candidates on a local list that can be used for training by our contractors. There was a motion, and it was approved without opposition. Dr. Larry Miller abstained from the vote because Greenville Technical College applied for the RFQ.
 3. **Preliminary PY22 Financial/Program Performance Summary:** Ms. Anagnostis reviewed the PY22 Financial Performance Summary. We met all of our financial goals for the year, including 70% Expenditure Rate for all fund streams, 80% Obligation Rate for all fund streams, 20% Youth Work-Based Learning Goal, and 30% Adult/Dislocated Worker Participant Cost Rate. Ms. Anagnostis also reviewed

the PY22 4th QTR –Rolling 4 Report, which should be quite close to our final PY22 performance. This report showed that Greenville passed all performance measures for PY22, including the Overall Indicator Score for Credential Rate, which we failed for PY21. She thanked our contractors and Ms. Shelia Harper for all their hard work to improve our performance last year.

4. **PY22 WIOA Monitoring Report:** Ms. Anagnostis provided our PY22 WIOA Financial and Programmatic Monitoring report. We had a completely clean monitoring report with no finding or observations. This is a rare occurrence, and we are thankful to all the staff who work so hard to make sure we are performing well and meeting all requirements.
5. **Election of Officers:** Ms. Anagnostis told the Board that it is time to start planning for our election of officers. We conduct elections every two years, and we'd like to have the next Chair/Vice Chair selected within the next few months. We will work on getting more information out, but Ms. Anagnostis invited members to consider whether they would like to serve.
6. **Federal Shutdown:** We are keeping our eyes on Washington, and trying to plan for any potential federal government shutdown. We have been through them before, and we will do all we can to keep from furloughing staff.
7. **Individual and Employer Training Grant:** Ms. Anagnostis shared that we have applied for the most recent State Workforce Development Board (SWDB) grant that is geared towards individual and employer training. We have applied for approximately \$171,000 for mostly classroom training, On-the-Job Training, and Incumbent Worker Training. We are waiting to see how much of that will be approved.

V. Contractor Status Reports

1. **Eckerd Connects (Ms. Teresa Smith, Program Manager):** Ms. Smith gave a program update. The Eckerd Connects Youth program has enrolled a total of 10 Out of School Youth and 1 In School Youth so far this year. A few students have started new trainings, including welding, comp network security, and allied healthcare professional. They currently have four onsite Work Experience participants and three virtual participants. Ms. Smith also shared a few events their staff will be attending over the next few weeks.
2. **Equus Workforce Solutions (Mr. Kenneth Taylor, Operations Manager):** Mr. Taylor shared updates on work towards their contract goals. They have 36 enrollments so far this year, 33 Adults and 3 Dislocated Workers. They have 13 out of 20 Work-Based Learning opportunities already underway. They are shooting to exceed the goal by quite a bit this year. They have a high demand for CDL training with participants right now. September is Workforce Development Month, and they have hosted a few extra events this month. There is a multi-employer job fair, as well as an international talent job and resource fair. Chair Knox asked about virtual job fairs, and Ms. Ashley Randolph shared information about a few recent virtual job fairs that have been hosted by Greenville. Mr. Ben Waldrop asked if we are still seeing employment demand for those seeking CDL training. Mr. Taylor indicated that our participants gaining CDL's are still able to find employment, despite a recent large trucking company closure.

- VI. **Other Business:** Mr. Weyland Burns asked about WIN Testing, which will begin next week. We have a few testers that will be trained to administer tests at SC Works Greenville. We will work on phasing out TABE to the extent possible, but still have it available when needed. Chair Knox also reminded the Board about the Carolina Crescent Consortium event that was emailed out to everyone, and she offered to connect with those who are driving down to the Workforce Development Symposium.

- VII. **Adjourn:** Being there was no other business, the meeting was adjourned at 12:35 p.m.

* Denotes an action item for GCWDB or Executive Committee Approval

**Denotes Executive Committee has authorized Director to Proceed

Greenville County Workforce Development Board Meeting
Wednesday, November 8, 2023
PY 2023 WIOA Financial Summary

July 1, 2022 – October 31, 2023

PY22 WIOA FORMULA ALLOCATION				
	Allocation	YTD Expenditure	Expenditure Rate	Balance
Youth Program	\$535,736	\$535,237	100%	\$499
Youth Admin	\$59,526	\$54,152	91%	\$5,374
DW Program	\$679,003	\$586,046	86%	\$92,957
<i>Funds Transferred to Adult</i>	<i>\$393,000</i>	<i>\$393,000</i>	<i>100%</i>	<i>\$0</i>
DW Admin	\$75,444	\$59,860	79%	\$15,584
Adult Program	\$516,740	\$505,988	98%	\$10,752
Adult Admin	\$57,415	\$57,415	100%	\$0
PY23 WIOA FORMULA ALLOCATION				
	Allocation	YTD Expenditure	Expenditure Rate	Balance
Youth Program	\$500,898	\$16,964	3%	\$483,934
Youth Admin	\$55,655	\$0	0%	\$55,655
DW Program	\$118,705	\$0	0%	\$118,705
<i>Funds Transferred to Adult</i>	<i>\$0</i>	<i>\$0</i>	<i>#DIV/0!</i>	<i>\$0</i>
DW Admin	\$13,189	\$0	0%	\$13,189
Adult Program	\$95,199	\$0	0%	\$95,199
Adult Admin	\$10,577	\$6,198	59%	\$4,379
PY23 WIOA CONTRACTS				
Contractor	Grant Amount	YTD Expenditure	Expenditure Rate	Balance
Equus	\$1,049,517	\$131,436	13%	\$918,081
Eckerd	\$514,000	\$91,194	18%	\$422,806
STATE GRANTS				
Grant	Grant Amount	YTD Expenditure	Expenditure Rate	Balance
PY22 EBS - Youth	\$68,282	\$52,213	76%	\$16,069
PY22 EBS - Adult/DW	\$256,021	\$165,989	65%	\$90,032

EBS = Engage, Build and Serve