

**Greenville County Workforce Development Board (GCWDB)**

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**GREENVILLE COUNTY**  
Workforce Development Board

*Preparing the workforce, growing our economy*

**Greenville County Workforce Development Board (GCWDB)**

**Executive Committee Zoom Meeting**

**Wednesday, June 12, 2024**

**11:30 A.M.**

Join Zoom Meeting

<https://us02web.zoom.us/j/85777283460?pwd=oMZ3OIN2h6xAwtNfxYOB1bn1IR7xNh.1>

Meeting ID: 857 7728 3460

Passcode: 550028

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**Committee Members (4): Craig Kinley, Robyn Knox, Jennifer Moorefield, Kelly Shumaker**

**Agenda**

- I. **Welcome and Call to Order** **Ms. Robyn Knox, Chair**
- II. **Quorum Validation (3 or more)**
- III. **Minutes Approval (August 9, 2023 and April 10, 2024)\***
- IV. **Director's Report** **Mr. Dean E. Jones, GCWDB Director**
  - a. *PY24 WIOA Budget Approval\**
  - b. *PY23 3<sup>rd</sup> Quarter Performance Summaries*
- V. **Other Business**
- VI. **Adjourn**

*\*Denotes an action item*

Public Law 101-166, Section 511: The Workforce Innovation and Opportunity Act (WIOA) Adult Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$537,820 with \$0 (0%) state, local, and/or non-governmental funds. The Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$611,596 with \$0 (0%) state, local, and/or non-governmental funds. The Workforce Innovation and Opportunity Act (WIOA) Youth Program is supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$556,553 with \$0 (0%) state, local, and/or non-governmental funds.

**Greenville County Workforce Development Board (GCWDB)  
Executive Committee Meeting  
Tuesday, August 9, 2023  
Meeting held via Zoom Call**

**Minutes**

**Members Present:** Craig Kinley, Robyn Knox, Larry Miller, and David Turnipseed

**Members Absent:** Kathy Stanton

**Staff Present:** Dean Jones and Eva Anagnostis

- I. **Call to Order:** The meeting was called to order at 11:32 a.m.
- II. **Quorum Validation (3 or more):** A quorum was present.
- III. **Minutes Approval (June 6, 2023)\*:** Minutes were approved as submitted.
- IV. **Director's Report (Mr. Dean E. Jones, GCWDB Director)**
  1. **US Department of Labor Monitoring:** Mr. Jones told the Committee that DOL staff members were visiting Greenville last week for a monitoring visit. Everything went really well. They interviewed a few participants, met with staff, and checked out the SC Works Center. South Carolina will receive an official report, which will let us know if we need to address any issues. At this time, nothing was noted.
  2. **Contracts for Training List Update:** Mr. Jones reminded the Committee about the struggle we have had with providing adequate numbers of training programs now that Greenville Technical College is no longer participating in the ETPL. When we last modified the Local Plan, we included information about our plan to use non-ETPL training contracts. We hope to have programs in place by the time that any providers are purged off SC Path. We are working with our Procurement office to get an RFQ issued, and we will provide updates along the way.
  3. **Staffing Support for CSID and BDAG:** Mr. Jones would like to continue using Noble Aim Consulting to facilitate the Committee on Services to Individuals with Disability and Business Development Advisory Group.
  4. **Individual and Employer Training Grant:** Ms. Anagnostis shared information about the State Workforce Development Board's Individual and Employer Training Grant (IET) that has applications currently open. We are working with Equus to put together an application. Chair Knox asked about any available IWT funds. The IET Grant is probably the only funding that will be made available in the near future for IWT, so we will make sure to include some in our application.

**5. Staff and Board Member Travel:** Mr. Jones informed the Committee that we are cutting back on staff and board member travel this year to try to absorb some of the funding cuts we took this year.

**V. Other Business:** Vice Chair Miller discussed a recent meeting with Renee Alexander from Eckerd Connects Youth program. They are working on helping In-School Youth participants get technical training since Greenville County School district can't serve all the people who want to go through the Career and Technical Training Centers due to class limits.

**VI. Adjourn:** The meeting was adjourned at 11:59 a.m.

*\*Denotes an action item for GCWDB or Executive Committee approval*

**Greenville County Workforce Development Board (GCWDB)  
Executive Committee Meeting  
Wednesday April 10, 2024  
Meeting held via Zoom Call**

**Minutes**

**Members Present:** Robyn Knox and Jennifer Moorefield

**Members Absent:** Craig Kinley and Kelly Shumaker

**Staff Present:** Dean Jones and Eva Anagnostis

- I. **Call to Order:** The meeting was called to order at 11:34 a.m.
- II. **Quorum Validation (3 or more):** A quorum was not present. Our office did not accurately update the Executive Committee outlook contact list. By doing so, we failed to contact Vice Chair Shumaker about the scheduled meeting. The Executive Committee contact list and directory have since been updated accordingly.
- III. **Minutes Approval (August 9, 2023)\*:** Minutes could not be approved without a quorum.
- IV. **Director's Report (Mr. Dean E. Jones, GCWDB Director)**
  1. **Board/Standing Committee Membership:** Mr. Jones provided an update on all the recent changes to Board and Standing Committee membership, including Chair vacancies and changes.
    - a. **Vocational Rehabilitation Department Vacancy:** Mr. David Turnipseed has retired, and we will need to fill the SCVRD spot on the Board. We have reached out to SCVRD to nominate a permanent or temporary replacement on the Board while they go through the process to hire a new director.
    - b. **CSID Chair Vacancy:** Mr. Turnipseed's replacement on the Board will need to be evaluated for willingness to serve as CSID Chair moving forward.
    - c. **SC Works Committee Chair Vacancy:** After Ms. Kathy Stanton was promoted last year, we evaluated different options to serve as Chair for the SC Works Committee. With Dr. Larry Miller stepping away from the Board, Ms. Jennifer Moorefield took his technical college position on the Board. Ms. Moorefield has been serving on the SC Works Committee already, and she agreed to take over as Chair.
    - d. **Executive Committee Membership Vacancy:** The only remaining vacancy on the Executive Committee is the CSID Chair.
  2. **State Plan Comments:** South Carolina Department of Employment and Workforce published the newest draft of the State Plan for comments. Greenville and Upstate Local Workforce

Development Areas submitted comments. Mr. Jones noted the several new positions that have been added under SCDEW recently. As these are business services positions, we have been seeking clarifications for how those new positions should be interacting within the SC Works system as it relates to the SC Works Certification Standards.

3. **PY23 Notice of Proposed SC Works Certification Standards:** Mr. Jones shared the revised SC Works Certification Standards, along with a markup of the changes we noticed from the last version. We submitted comments, mostly surrounding the desire for justifications of the changes. One of the changes was regarding functional supervision of all center staff under the Operator changing to effective coordination of staff.
  4. **Youth Committee Retreat:** Mr. Jones shared information about the upcoming April 23<sup>rd</sup> Youth Committee Retreat. Laura Bogardus and Mike Teachey from Noble Aim Consulting are putting together activities for the retreat so Committee members can grow in partnership and make new goals for the Committee.
  5. **PY24 SC Works Greenville MOU/IFA:** Ms. Anagnostis provided an update on the negotiation process for the PY24 SC Works Greenville MOU/IFA. The Report of Outcomes needs to be submitted by May 15<sup>th</sup>, and we are still waiting on one more partner to agree to participate. We do not foresee any issues.
- V. **Other Business:** Chair Knox asked about whether we are addressing any mental health struggles within our committees because employers have been discussing this a lot lately. This is a topic we could incorporate into our CSID committee meetings moving forward.
- VI. **Adjourn:** The meeting was adjourned at 12:08 p.m.

*\*Denotes an action item for GCWDB or Executive Committee approval*