

SC WORKS GREATER UPSTATE – WAIVER REQUEST FORM

The request is being made to the following LWDB:

- Greenville County Workforce Development Board Upstate Workforce Board

Date of Request:

Effective Date:

Program Type: Adult Dislocated Worker

Customer's Name:

SCWOS ID:

Staff Contact Person:

Staff Telephone Number:

Staff Email Address:

Waiver Request Category (Check all that apply):

- Individual Training Account (ITA)
- Training exceeds \$6,000 per year ITA limit
 - Training falls outside regional in-demand industries/occupations
 - Other: _____
- On-the-Job Training (OJT)
- Training exceeds \$6,000 per year ITA limit
 - Number of OJTs exceeds 5 slots or 25% of an employer's workforce (whichever is less)
 - WIN testing will not take place prior to the start of the OJT
 - Other: _____
- Supportive Services
- Supportive service exceeds limits detailed in R17-02
 - Other: _____
- Selective Service – Customer did not register as required by law
- Out-of-County Applicant
- The applicant has previously been enrolled in WIOA.
If checked, provide dates: _____
- How will the applicant benefit from being served in this region?
- Availability of training
 - Closer to residential address, work, or school
 - Other (specify): _____
- Other: _____

In order to process your waiver request the following documentation must be submitted and attached to this information sheet.

Describe in detail your request for the waiver. Your narrative must include the following:

1. The specific reason(s) and justification for the waiver;
2. An explanation of how the waiver will help meet the needs of the customer;
3. If the waiver is for training activities, the Scholarship Application must be attached.

Waivers submitted with incomplete or missing information will not be reviewed for approval. (Additional data may be attached)

Signature of Talent Development Specialist

Date of this request

Signature of Project Director/Supervisor

Approved

Denied

Local Board Executive Director or Associate Director

Date of this request

Date: _____